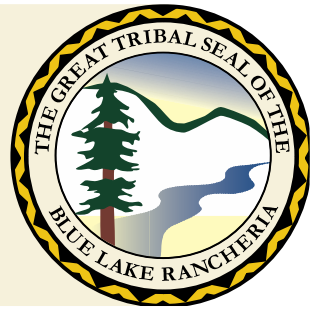


BLUE LAKE RANCHERIA

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www.bluelakerancheria-nsn.gov



August 7, 2025

Call for Proposals

The Blue Lake Rancheria Tribe is requesting proposals from subject matter expertise consultant contractors interested in assisting with update of the tribe's Soft Target/Crowded Places Annex to Tribal Emergency Operations Plan (TEOP)

Proposal Due Date: September 8, 2025 (Late submissions are not considered)

Proposal Submission Method: Proposal delivered via email, U.S. mail, overnight mail, or hand delivery.

Proposal Submission Address:

Mailing Address:

Attention: BLR OES Office, Andrew Bogar
Blue Lake Rancheria, California
P.O. Box 428
Blue Lake, CA 95525-0428

Physical Address:

Attention: OES, Andrew Bogar
Blue Lake Rancheria, California
1 Aiyekwee Loop
Tribal Government Office
Blue Lake, CA 95525-9722

Email: abogar@bluelakerancheria-nsn.gov

Notification of Contract Award: September 12, 2025

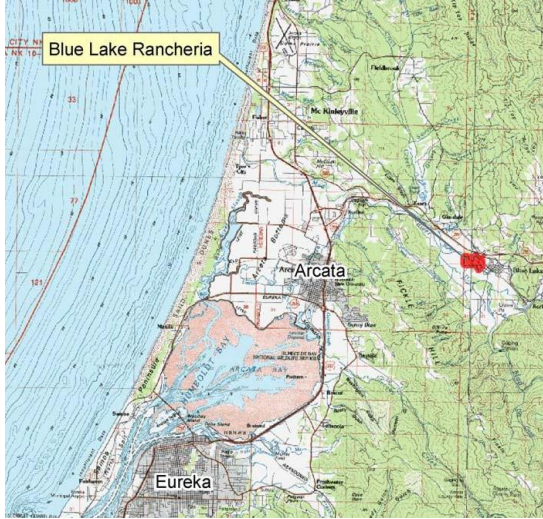
Project Start Date: September 15, 2025

Project Completion Date: December 31, 2026

Project Scope of Work: Update of Soft Target/Crowded Places Annex

1. Review purpose and scope, meet FEMA requirements and align with planning standards
2. Engage stakeholders, assemble multidisciplinary planning team, conduct interviews
3. Review threats and hazards, make updates
4. Conduct risk assessment, estimate probability using valid data. Analyze impact consequences. Assess capability gaps.
5. Update core capability targets, desired outcome, capability target, current performance level, gaps to be addressed
6. Analyze and prioritize risks, rank threats and hazards
7. Update narratives, data tables, threat/hazard profiles, charts, capability assessment matrix
8. Validate with stakeholders, share draft with relevant stakeholders, conduct meetings, workshops
9. Include maintenance plan in document, with responsibilities assigned.
10. Get official sign-off from Tribal Council, adoption of document by Tribal Council

Blue Lake Rancheria consists of 91 acres along the Mad River and adjacent to the City of Blue Lake and State Route Highway 299, at Humboldt County, California.



The closest major, metropolitan city, San Francisco is located 225 miles to the south. The Rancheria is located adjacent to the City of Blue Lake, California (population 1,248) and north east of the City of Arcata, California (population 17,726). The primary population center is Eureka, which is the county seat and is located near Humboldt Bay. Only two major roadways link Humboldt County to the areas beyond its borders. Highway 101 north links to Southern Oregon, and 101 south links to the rest of California. Highway 299 links to the east and connects to Interstate 5 near Redding, California

Proposal Requirements:

Proposal must contain the following components. Additional information that may prove beneficial to the Tribe during the rating and awarding process is welcomed. Proposers are asked to refrain from submitting proposals that will not be easily duplicated such as those with spiral binding, photos and fold-out or other larger than letter-sized paper.

1. Contact name, address, telephone number, fax number and e-mail address.
2. Detailed description of skills, experience and ability to meet project requirements including identification and designation of roles/responsibilities of key project staff.
3. Statement of acceptance, ability and willingness to: enter into a Professional Services Contract.
4. A proposed budget

Proposal Scope-of-Work:

Proposers are required to provide a proposed budget that does not exceed \$20,000 in total costs and details: tasks/activities; timeline; deliverables/performance measures; and costs per tasks/activities with administrative costs clearly detailed.

Draft Scoring Criteria

Proposals will be scored based on the following criteria. The scoring criteria are subject to change without notice at the discretion of the tribe.

The following proposal components will be rated from 1-10 with 1 being the lowest:

- Demonstrated project experience and skills
- Capabilities of key project staff
- Experience working with Native American tribes
- Experience working in project vicinity
- Experience with Emergency Operations Centers of all kinds
- Proposed timelines
- Project budget
- Client references
- Veteran, Minority, Woman, and/or Native American owned entity