



BID PACKAGE

Issued for Bid

Vegetation Treatment and Creation of Defensible Space on the Blue Lake Rancheria

July 2022

A. Project Narrative

Project Description

This project is proposed to protect tribal housing and critical infrastructure by reducing hazardous vegetative fuel for wild fires and improving wild fire suppression capabilities by providing treated zones of up to 100 feet.

Project will be primarily monitored by Blue Lake Rancheria Staff, including: Fire Chief, Office of Emergency Services and Environmental Programs.

Vegetation Treatment and creation of defensible space consists of:

Mechanical and manual treatment of vegetation for reduced fire severity on the Blue Lake Rancheria. Includes the following:

- Trimming back of or removal of trees by mechanical and hand methods
- Brushing and removal by mechanical and manual methods
- Mowing of grasses by mechanical and manual methods
- Removal and hauling of woody debris to a staging area on the Rancheria
- Chipping of woody debris
- Communicating with BLR's Community Garden Manager and Landscaping Manager about availability of wood chips, then removing excess/remaining wood chips at contractor's expense
- Trimming and removal of grasses, brush, berry vines and trees from around structures to create a 30 ft fire break (defensible space) using CalFire standards

B. Scope of Work

Contractor agrees to furnish all labor, materials, services and some equipment necessary to accomplish the following project as more specifically set forth herein (the "Work"). Contract award is based on the lowest responsible responsive bid for tasks below in Table 1.

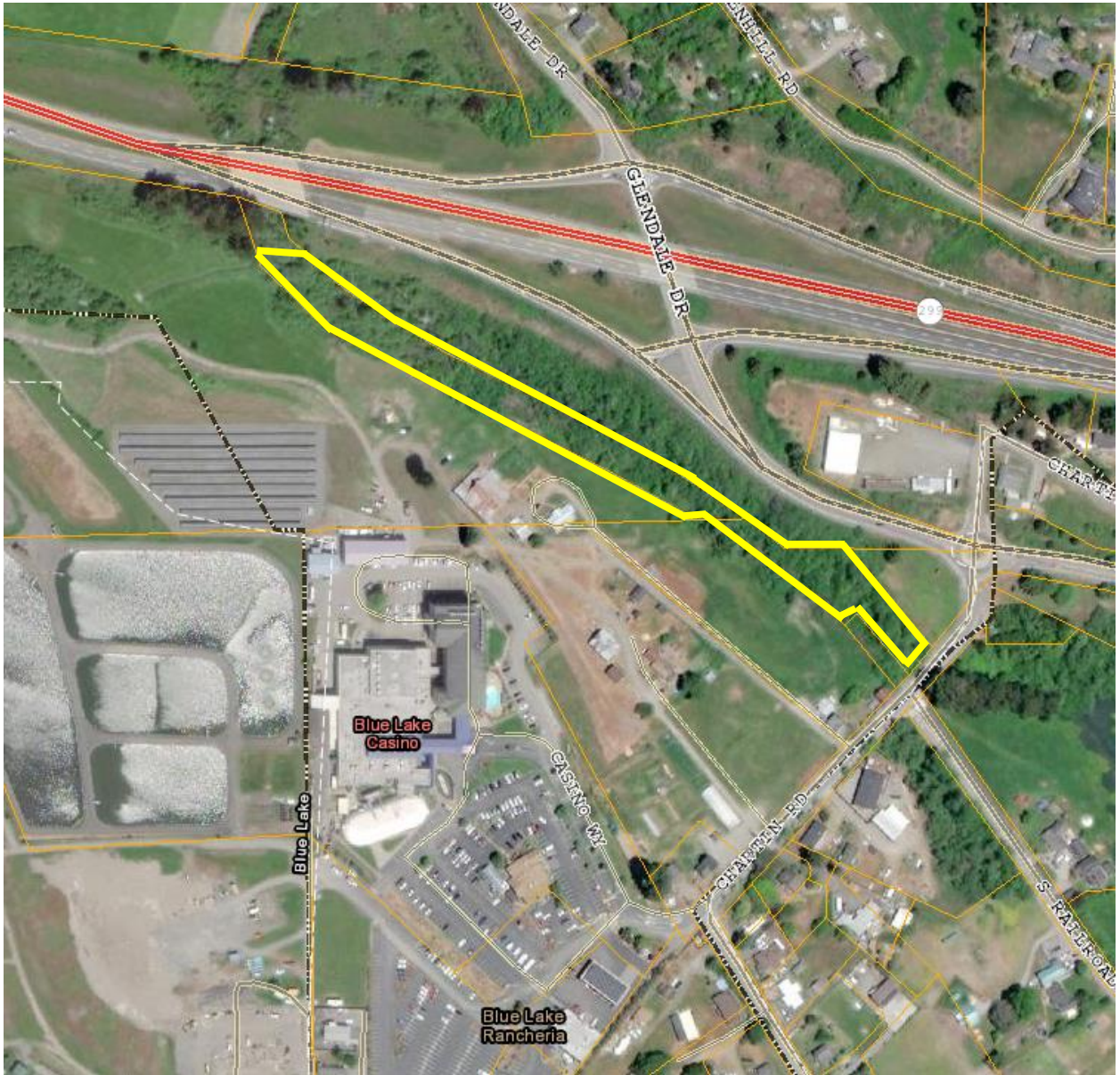


Figure 1: Railroad Easement

Table 1: Summary of Bid Tasks

Task	Size	Activity
A	3.27 acres	Mowing, brushing & Trimming Possible tree removal under 10"

Herbicide use is not permitted for this project.

All vegetation will be cut back to ground level. No ground disturbance is allowed for this project. Approval is required from BLR Environmental Programs for tree removal over 10" DBH.

Proposers are required to provide a budget that does not exceed \$30,000.00 in total costs and details; tasks/activities; timeline; deliverables/performance measures; and costs per tasks/activities with administrative costs clearly detailed.

Project is predicted to end by August 31st, 2022.

Reports

Summary reports for each Zone will be submitted to the Environmental Department every 30 days. Summary report will include:

- Person-hours used per task
- Equipment used
- Work conditions
- Brief description of work completed

C. General Work Conditions

All work associated with treatment of vegetation and creation of defensible space, such as, but not limited to preparation of necessary equipment and labor, travel to and from work site, posting and removing work notification signage, submitting reports and all management items of the project shall be included in the bid.

Rancheria Staff will be inspecting contractor's work performance and adherence to contract conditions at various times during and after treatment.

Sensitive sites will require the oversight of the Rancheria Environmental Department (BLR EPA). Contractor will cooperate with BLR EPA regarding avoidance of sensitive species, cultural resources and implementation of best management practices at sensitive sites. A map of sensitive sites will be provided at the pre-bid meeting and Environmental Programs staff will attend to answer questions.

Best management practices include but are not limited to participating in safety meetings, tailgate trainings, using handheld devices instead of operating motorized vehicles, no ground disturbance during treatment, allowing Resource monitor to traverse treatment area in front of equipment operators, and stopping, delaying, or modifying work area when sensitive species or cultural resources are observed.

All equipment must be free of invasive plant material (including seeds) and clean prior to use on work site. BLR EPA staff will perform inspections on a periodic basis.

D. Award of Contract

Award of contract is anticipated to occur on August 22, 2022. On site activities cannot commence prior to contract being fully endorsed.

Project must be completed by August 31st, 2022.

Vegetation management will occur throughout the project period; however, certain vegetation requires treatment at specific seasons or growth periods. Contractor must generally be available for vegetation treatment throughout the project. Contractor must assume full responsibility for costs associated with delays or changes to project schedule. The Rancheria expects that the schedule may be modified due to unforeseen circumstances (i.e. weather) that may occur.

E. Bidding Documents

NOTICE IS HEREBY GIVEN that the Blue Lake Rancheria will receive bids at their Tribal Government Office located at #1 Aee Yee Kwee Loop, Blue Lake, CA 95525 on or before August 22, 2022 by 4pm for the furnishing of all labor, materials, services and some equipment required for the following designated scope of work: Vegetation treatment at Blue Lake Rancheria.

A copy of this bid document can be viewed and downloaded at <https://www.bluelakerancheria-nsn.gov/rfp/>

A hard copy of this Bid Package document can be viewed or retrieved at the Blue Lake Rancheria Tribal Government Office at #1 Aee Yee Kwee Loop, Blue Lake, CA 95525.

F. General Requirements

Prior to submitting a proposal, the Bidder shall thoroughly examine the Contract Documents and shall participate in a mandatory pre-contract conference and site walk to understand the site conditions and scope of Work. Any questions, concerns, errors or ambiguities noted by the Bidder during said examination shall immediately be called to the attention of Blue Lake Rancheria prior to a submission of a bid. No subsequent claim for extra work will be allowed on

account of claimed misunderstanding of the meaning or intent of the Contract Documents, site conditions, or any other documents included in this Bid Package if the item occasioning the claim appeared in, or was inferable from, said documents or from site investigations mandated for bidding purposes.

Examination of Site. Attention is directed to Bidder's obligation to examine the Work site; compare the site with the Plans and Specifications; determine any site variation that affects the Bid; and investigate the conditions of existing clearances, restrictions, or limitations that affect access to the Work. Bidder's failure to do any and all of the above shall not be a basis for claim of additional monies or extension of time.

Examination of Contract Documents. Bidder shall examine the Contract Documents to verify that there are no missing pages and shall obtain and examine any and all missing material prior to submitting the Bid.

Oral explanations and interpretations made by Blue Lake Rancheria Staff prior to the Bid opening shall not be binding. All questions to the Rancheria must be made by the Bidder. No questions from proposed Subcontractors will be received.

Form and Delivery. The required Bid Proposal Form must be completed in its entirety to be reviewed. Blue Lake Rancheria Form supplied with this Bid Package. Bid Proposals containing blanks may be disqualified at the Rancheria's sole discretion.

For in person Bid Proposal delivery (with enclosures if any) must be made to the following address, in a sealed envelope marked, "Vegetation Treatment and Defensible Space at Blue Lake Rancheria" - #1 Aiyekwee Loop, Blue Lake, CA 95525-9722

Proposals can also be mailed to:

Bid Proposal
Blue Lake Rancheria
P.O. Box 428
Blue Lake, CA 95525-0428

All Bid Proposals must be delivered to the Rancheria prior to August 22, 2022 by 4pm PST.
Bid Proposals will not be accepted via fax or email.

G. Bid Requirements

- All bids must provide Proof of Insurance (liability, workers compensation)
- List of subcontractors (use provided form)

H. Notice of Award

Blue Lake Rancheria will notify the Contractor in writing of award of contract by USPS or email. Contractor shall provide Blue Lake Rancheria Tribal Government Office proof of insurance (certificate) and signed Agreement within ten (10) calendar days of Award of Contract.

I. Summary of Project Dates

Date	Description
August 22, 2022	<ul style="list-style-type: none">• All bids due to Blue Lake Rancheria Tribal Government Office via physical or USPS delivery only
August 23, 2022	<ul style="list-style-type: none">• Winning Bidder notified
August 31, 2022	<ul style="list-style-type: none">• Deadline for project completion, unless project period extended

**Bid Proposal Form
(To be executed by Bidder and Submitted)**

Project Name: Blue Lake Rancheria Vegetation Treatment and Defensible Space Project

Location: Blue Lake Rancheria

Scope of Work: Vegetation Treatment and Defensible Space

The undersigned has carefully examined the site conditions for the Work, attended a mandatory Pre-Bid Meeting, reviewed all documents in the Bid Package, including maps and specifications.

Contractor License Number: _____
[Leave blank if no license number]

a) Base Bid:

Prior Experience Checklist:

Prospective Bidders must check each box to certify that the statement is true.

Firm has...

- Prior experience working with tribes,
- Prior experience performing mowing with a rear attachment mower and tractor,
- Prior experience performing mowing with a side arm attachment mower and tractor,
- Prior experience felling trees,
- Prior experience avoiding non-target plants, sensitive species, non-ground disturbance and water,
- Prior experience using manual tools for brush and tree removal,
- Ability to adhere to CalFire defensible space prescription,
- Ability to perform work in a timely manner within the anticipated project schedu

Based upon that review, the undersigned proposes to furnish all labor, materials, services, and some equipment required to complete the Work for the following amount:

Task	Size	Activity
A	3.27 acres	Mowing, brushing & Trimming Possible tree removal under 10"

b) Experience

List three recently (within last 5 years) completed jobs of comparable scope, the contract amount, names, and telephone numbers of contract officers. Use additional sheets as necessary. Please provide information regarding your firm’s experience working with tribes, performing tractor mowing operations both with side arm and rear mowers, felling trees, avoiding non-target plants, sensitive species, ground disturbance and water, using manual tools for brush and tree removal, performing work in a timely manner within the anticipated project schedule, adhering to CalFire defensible space prescription and any other items you would like to include as any additional information as may be required to describe the work.

1) Job/Project Name: _____

Owner: _____

Year: _____ Contract Amount: _____

Contact: _____ Phone: _____

Project Description:

2) Job/Project Name: _____

Owner: _____

Year: _____ Contract Amount: _____

Contact: _____ Phone: _____

Project Description:

3) Job/Project Name: _____

Owner: _____

Year: _____ Contract Amount: _____

Contact: _____ Phone: _____

Project Description:

c) List of Subcontractors – Must be submitted with Bid Proposal

Contractor list the name, address, phone number, type and cost of work, and proof of required license for each subcontractor who will perform work or render services in any amount of the total bid. Each subcontractor must be licensed for the portion of work they perform. Please attach as many sheets as necessary.

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

d) Withdrawal of Bid

Bids may be withdrawn prior to the opening of bids only by a signed, written notice received by the Blue Lake Rancheria Fire Chief prior to the commencement of the bid opening.

I make the above Bid and declare under penalty of perjury that the statements made in this Bid Proposal are true and correct.

FULLY EXECUTED at , _____
City/State

on , _____
Month/Day/Year

Signature _____

Title _____

Name (please type or print) _____

Federal Employer I.D. Number _____

License Type _____ License Number _____

Expiration Date _____

Name of Firm _____

Mailing Address _____

City _____ State Zip _____

Phone (Bus) _____

Phone (Cell) _____

Email _____