



BID PACKAGE

Issued for Bid

Vegetation Treatment and Creation of Defensible Space on the Blue Lake Rancheria

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BID PACKAGE CONTENTS

A. Project Narrative-----page 2
B. Scope of Work-----page 3
C. Reports-----page 4
D. General Work Conditions-----page 5
E. Award of Contract-----page 5
F. Bidding Documents-----page 6
G. Mandatory Pre-Bid Meeting Information-----page 6
H. Bid Proposal General Requirements-----page 6
I. Bid Requirements-----page 7
J. Notice of Award-----page 7
K. Summary of Project Dates -----page 8

- Pre-Bid Meeting Map -----page 9
- Required Bid Proposal Form -----pages 10-14
- Required List of Subcontractors Form -----page 15
- Withdrawal of Bid Form -----page 16

A. Project Narrative

Project Description

This project is proposed to protect tribal housing and critical infrastructure by reducing hazardous vegetative fuel for wild fires and improving wild fire suppression capabilities by providing treated zones of up to 100 feet.

Project will be primarily monitored by Blue Lake Rancheria Staff, including: Fire Chief, Office of Emergency Services and Environmental Programs.

Vegetation Treatment and creation of defensible space consists of:

Mechanical and manual treatment of vegetation for reduced fire severity on the Blue Lake Rancheria. Includes the following:

- Trimming back of or removal of trees by mechanical and hand methods
- Brushing and removal by mechanical and manual methods
- Mowing of grasses by mechanical and manual methods
- Removal and hauling of woody debris to a staging area on the Rancheria
- Chipping of woody debris at staging area
- Communicating with BLR's Community Garden Manager and Landscaping Manager about availability of wood chips, then removing excess/remaining wood chips at contractor's expense
- Trimming and removal of grasses, brush, berry vines and trees from around structures to create a 30 ft fire break (defensible space) using CalFire standards

B. Scope of Work

Contractor agrees to furnish all labor, materials, services and some equipment necessary to accomplish the following project as more specifically set forth herein (the "Work"). Contract award is based on the lowest responsible responsive bid for tasks below in Table 1.

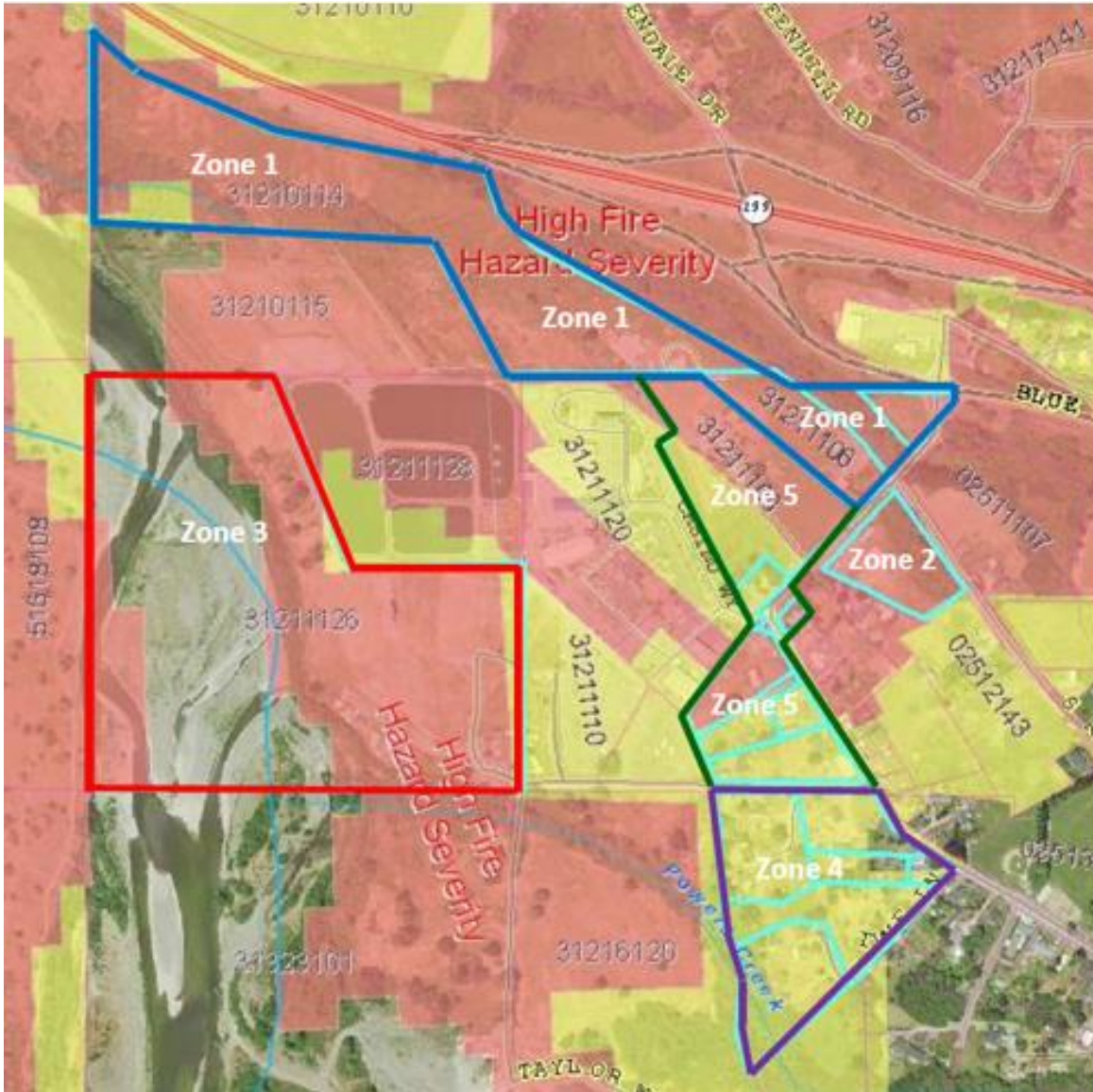


Figure 1: Blue Lake Rancheria Fire Safety Zones

Table 1: Summary of Bid Tasks

Task	Zone & Size	# of Structures	Activity
A	Zone 1 26.03 acres	9	Mowing, brushing & Trimming Possible tree removal Clearing around structures
B	Zone 2 2.13 acres	4	Mowing, brushing & Trimming Possible tree removal Clearing around structures
C	Zone 3 33.47 acres	12	Mowing, brushing & Trimming Possible tree removal Clearing around structures
D	Zone 4 9.55 acres	35	Mowing, brushing & Trimming Possible tree removal Clearing around structures
E	Zone 5 5.40 acres	14	Mowing, brushing & Trimming Possible tree removal Clearing around structures

Herbicide use is not permitted for this project.

All vegetation will be cut back to ground level. No ground disturbance is allowed for this project. Approval is required from BLR Environmental Programs for tree removal over 10" DBH.

Proposers are required to provide a budget that does not exceed \$176,000.00 in total costs and details; tasks/activities; timeline; deliverables/performance measures; and costs per tasks/activities with administrative costs clearly detailed.

Project is predicted to end by March 1st, 2022 but may be provided with an extension to August 30, 2022.

C. Reports

Summary reports for each Zone will be submitted to the Fire Chief every 30 days. Summary report will include:

- Person-hours used per task
- Equipment used
- Work conditions
- Brief description of work completed

D. General Work Conditions

All work associated with treatment of vegetation and creation of defensible space, such as, but not limited to preparation of necessary equipment and labor, travel to and from work site, posting and removing work notification signage, submitting reports and all management items of the project shall be included in the bid.

Rancheria Staff will be inspecting contractor's work performance and adherence to contract conditions at various times during and after treatment.

Sensitive sites will require the oversight of the Rancheria Environmental Department (BLR EPA). Contractor will cooperate with BLR EPA regarding avoidance of sensitive species, cultural resources and implementation of best management practices at sensitive sites. A map of sensitive sites will be provided at the pre-bid meeting and Environmental Programs staff will attend to answer questions.

Best management practices include but are not limited to participating in safety meetings, tailgate trainings, using handheld devices instead of operating motorized vehicles, no ground disturbance during treatment, allowing Resource monitor to traverse treatment area in front of equipment operators, and stopping, delaying, or modifying work area when sensitive species or cultural resources are observed.

All equipment must be free of invasive plant material (including seeds) and clean prior to use on work site. BLR EPA staff will perform inspections on a periodic basis.

E. Award of Contract

Award of contract is anticipated to occur on December 1, 2021. On site activities cannot commence prior to contract being fully endorsed.

Project must be completed by March 1st, 2022 but may be extended to August 31, 2022. Vegetation management will occur throughout the project period; however, certain vegetation requires treatment at specific seasons or growth periods. Contractor must generally be available for vegetation treatment throughout the project period although most work is expected to occur in the months of December 2021 through February 2022, unless extended. Contractor must assume full responsibility for costs associated with delays or changes to project schedule. The Rancheria expects that the schedule may be modified due to unforeseen circumstances (i.e. weather) that may occur.

F. Bidding Documents

NOTICE IS HEREBY GIVEN that the Blue Lake Rancheria will receive bids at their Tribal Government Office located at #1 Aee Yee Kwee Loop, Blue Lake, CA 95525 on or before November 30, 2021 by 4pm for the furnishing of all labor, materials, services and some equipment required for the following designated scope of work: Vegetation treatment and creation of defensible space at Blue Lake Rancheria.

One mandatory pre-bid meeting and site tour has been scheduled. All bidders must attend a mandatory pre-bid meeting and site tour scheduled for **10:00am on Monday, November 8, 2021**. Reservations required. Contact: Tim Sanderson, Fire Chief at tsanderson@bluelakerancheria-nsn.gov or OES Office at (707) 668-5101 x1049 no later than Friday, November 5, 2021 at 4pm to make reservation.

A copy of this bid document can be viewed and downloaded at <https://www.bluelakerancheria-nsn.gov/rfp/>

A hard copy of this Bid Package document can be viewed or retrieved at the Blue Lake Rancheria Tribal Government Office at #1 Aee Yee Kwee Loop, Blue Lake, CA 95525.

G. Mandatory Pre-Bid Meeting Information

All bidders must attend the mandatory pre-bid meeting which will be held at **10:00am on Monday, November 8, 2021**. Participants will meet at a prearranged parking location at Blue Lake Rancheria. Directions to the meeting are included below. Bidders must RSVP to Tim Sanderson, Fire Chief at tsanderson@bluelakerancheria-nsn.gov or OES Office at (707) 668-5101 x1049. Only two representatives per bidder are allowed due to COVID restrictions. Participants are required to wear a mask. The mandatory pre-bid meeting will include a tour of the site. Tour participants should allow a minimum of two hours and should wear suitable footwear and appropriate dress for the open space conditions. Extreme weather conditions or other unforeseen conditions could cause the tour to be cancelled and re-scheduled. You will be sent an e-mail Friday, November 5, 2021 in the afternoon before the pre-bid meeting **IF meeting is cancelled**. Bidders must provide their own water and food for the tour.

H. General Requirements

Prior to submitting a proposal, the Bidder shall thoroughly examine the Contract Documents and shall participate in the mandatory pre-bid conference and site walk to understand the site conditions and scope of Work. Any questions, concerns, errors or ambiguities noted by the Bidder during said examination shall immediately be called to the attention of the Fire Chief prior to a submission of a bid. No subsequent claim for extra work will be allowed on account of claimed misunderstanding of the meaning or intent of the Contract Documents, site conditions, or any other documents included in this Bid Package if the item occasioning the claim appeared

in, or was inferable from, said documents or from site investigations mandated for bidding purposes.

Examination of Site. Attention is directed to Bidder's obligation to examine the Work site; compare the site with the Plans and Specifications; determine any site variation that affects the Bid; and investigate the conditions of existing clearances, restrictions, or limitations that affect access to the Work. Bidder's failure to do any and all of the above shall not be a basis for claim of additional monies or extension of time.

Examination of Contract Documents. Bidder shall examine the Contract Documents to verify that there are no missing pages and shall obtain and examine any and all missing material prior to submitting the Bid.

Oral explanations and interpretations made by Blue Lake Rancheria Staff prior to the Bid opening shall not be binding. All questions to the Rancheria must be made by the Bidder. No questions from proposed Subcontractors will be received.

Form and Delivery. The required Bid Proposal Form must be completed in its entirety to be reviewed. Blue Lake Rancheria Form supplied with this Bid Package. Bid Proposals containing blanks may be disqualified at the Rancheria's sole discretion.

For in person Bid Proposal delivery (with enclosures if any) must be made to the following address, in a sealed envelope marked, "Vegetation Treatment and Defensible Space at Blue Lake Rancheria" - #1 Aee Yee Kwee Loop, Blue Lake, CA 95525-9722

Proposals can also be mailed to: Tim Sanderson, Fire Chief
 Bid Proposal
 Blue Lake Rancheria
 P.O. Box 428
 Blue Lake, CA 95525-0428

All Bid Proposals must be delivered to the Rancheria prior to November 30, 2021 by 4pm PST.
Bid Proposals will not be accepted via fax or email.

I. Bid Requirements

- All bids must provide Proof of Insurance (liability, workers compensation)
- List of subcontractors (use provided form)

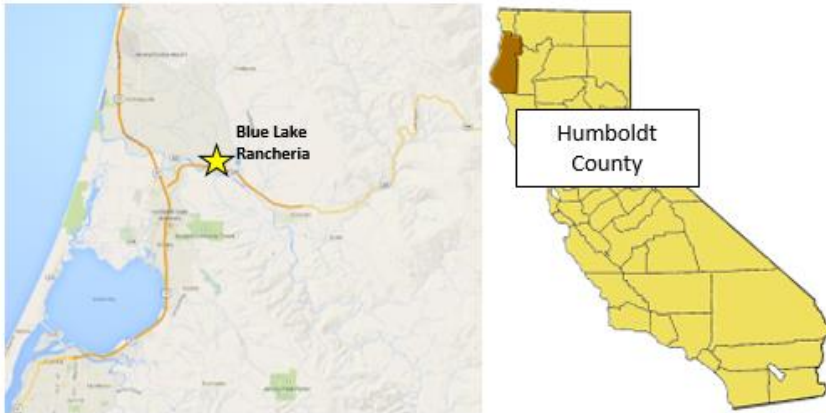
J. Notice of Award

Blue Lake Rancheria Fire Chief will notify the Contractor in writing of award of contract by USPS or email. Contractor shall provide Blue Lake Rancheria Tribal Government Office proof of insurance (certificate) and signed Agreement within ten (10) calendar days of Award of Contract.

K. Summary of Project Dates

Date	Description
November 5, 2021	<ul style="list-style-type: none">• Must RSVP to Fire Chief for mandatory Pre-Bid Meeting by this date• Date you will receive an email if mandatory Pre-Bid Meeting is cancelled
November 8, 2021	<ul style="list-style-type: none">• Mandatory Pre-Bid Meeting at Blue Lake Rancheria
November 30, 2021	<ul style="list-style-type: none">• All bids due to Blue Lake Rancheria Tribal Government Office via physical or USPS delivery only
December 1, 2021	<ul style="list-style-type: none">• Winning Bidder notified
March 1, 2022	<ul style="list-style-type: none">• Deadline for project completion, unless project period extended
August 31, 2022	<ul style="list-style-type: none">• Possible date of deadline extension of project

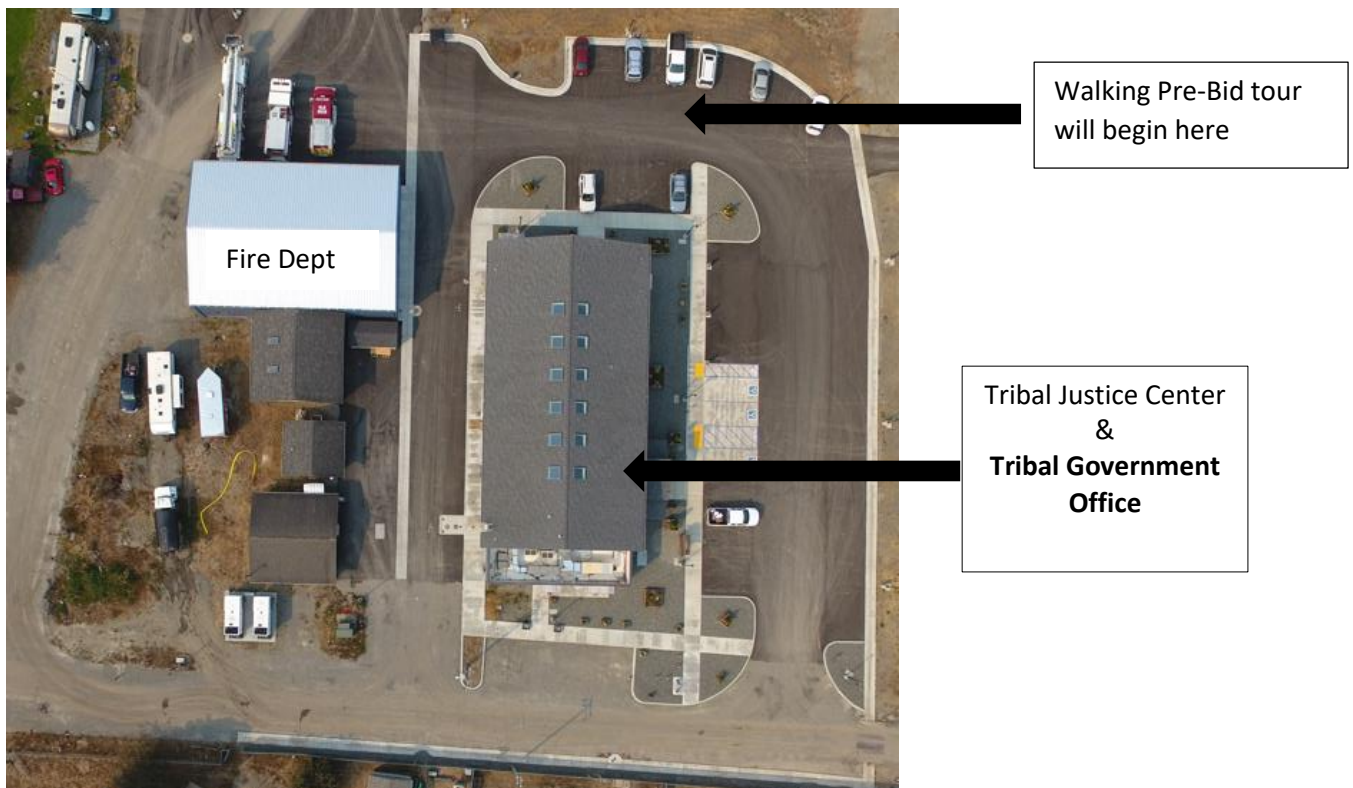
Location Map of Pre Bid Meeting



DIRECTIONS: The Blue Lake Rancheria is located in Humboldt County, California on State Route 299 east. Take the Blue Lake Exit (Exit 5) onto Blue Lake Blvd. Turn right at the round-about and follow Chartin Road straight into the Blue Lake Rancheria.

Tribal Justice Center (Tribal Government Office): 1 Aee yee kwee Loop. Enter main entrance Blue Lake Rancheria. Take Batwot Drive past gas station and continue through to Rancheria Road. Turn right at Rancheria Road through the open chain link gate. Straight ahead to the new Tribal Justice Center on right, near fire department. Entrance on north side of building where electric car chargers are located.

Meeting and Tour will begin in the parking lot at rear of the Tribal Justice Center. See below.



**Bid Proposal Form
(To be executed by Bidder and Submitted)**

Project Name: Blue Lake Rancheria Vegetation Treatment and Defensible Space Project

Location: Blue Lake Rancheria

Scope of Work: Vegetation Treatment and Defensible Space

Rancheria Representative: Tim Sanderson, Fire Chief

The undersigned has carefully examined the site conditions for the Work, attended a mandatory Pre-Bid Meeting, reviewed all documents in the Bid Package, including maps and specifications.

Contractor License Number: _____
[Leave blank if no license number]

a) Base Bid:

Prior Experience Checklist:

Prospective Bidders must check each box to certify that the statement is true.

Firm has...

- Prior experience working with tribes,
- Prior experience performing mowing with a rear attachment mower and tractor,
- Prior experience performing mowing with a side arm attachment mower and tractor,
- Prior experience felling trees,
- Prior experience avoiding non-target plants, sensitive species, non-ground disturbance and water,
- Prior experience using manual tools for brush and tree removal,
- Ability to adhere to CalFire defensible space prescription,
- Ability to perform work in a timely manner within the anticipated project schedule.

Based upon that review, the undersigned proposes to furnish all labor, materials, services, and some equipment required to complete the Work for the following amount:

Task	Zone, Size & Structures	Description of Item	Bid Amount per acre	Subtotal = acreage in zone X amount per acre
A	Zone 1 26.03 acres 9 structures	Mowing, brushing & trimming Possible tree removal Clearing around structures Chipping of debris and hauling away		
B	Zone 2 2.13 acres 4 structures	Mowing, brushing & trimming Possible tree removal Clearing around structures Chipping of debris and hauling away		
C	Zone 3 33.47 acres 12 structures	Mowing, brushing & trimming Possible tree removal Clearing around structures Chipping of debris and hauling away		
D	Zone 4 9.55 acres 35 structures	Mowing, brushing & trimming Possible tree removal Clearing around structures Chipping of debris and hauling away		
E	Zone 5 5.40 acres 14 structures	Mowing, brushing & trimming Possible tree removal Clearing around structures Chipping of debris and hauling away		
	TOTAL Base Bid for Project (sum of totals A – E)			

2) Job/Project Name: _____

Owner: _____

Year: _____ Contract Amount: _____

Contact: _____ Phone: _____

Project Description:

3) Job/Project Name: _____

Owner: _____

Year: _____ Contract Amount: _____

Contact: _____ Phone: _____

Project Description:

c) List of Subcontractors – Must be submitted with Bid Proposal

Contractor list the name, address, phone number, type and cost of work, and proof of required license for each subcontractor who will perform work or render services in any amount of the total bid. Each subcontractor must be licensed for the portion of work they perform. Please attach as many sheets as necessary.

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

Company Name: _____

Contact: _____

Address: _____

Phone Number: _____

Type of Work: _____

Cost of Work: _____

Required License: _____ License Number: _____

d) Withdrawal of Bid

Bids may be withdrawn prior to the opening of bids only by a signed, written notice received by the Blue Lake Rancheria Fire Chief prior to the commencement of the bid opening.

I make the above Bid and declare under penalty of perjury that the statements made in this Bid Proposal are true and correct.

FULLY EXECUTED at , _____
City/State

on , _____
Month/Day/Year

Signature _____

Title _____

Name (please type or print) _____

Federal Employer I.D. Number _____

License Type _____ License Number _____

Expiration Date _____

Name of Firm _____

Mailing Address _____

City _____ State Zip _____

Phone (Bus) _____

Phone (Cell) _____

Email _____