

**I. OPENING MEETING**

Meeting was called to order by Jason Ramos at 7:03 PM

- a. Roll Call
  - i. BOE: Jason Ramos, President; Michele Kindred; Kelsay Shackelford; and Michael Shackelford. Four members present - quorum established
  - ii. Staff: Alison Robbins, Executive Director; Marlee Mansfield, Community Coordinator; and Frederique Guezille, Clerk of Board
- b. Pledge of Allegiance

**II. REPORTS**

- a. The Executive Director's Report
  - i. Palace is the Place Program
    - 1. Retract proposed contract with Blue Lake School District. Due to delays in the contract review process, and with the continuing pressing needs. We are requesting a budget adjustment from the US Department of Education to remove these funds from the Contractual section of our budget to the salaries section so that we may directly hire staff to fill the needs at this time. Further communication from the BLSLSD confirms their difficulties with hiring staff as well during the pandemic.
    - 2. Part-time Position to be filled. There are now two part-time positions that need to be filled as one of the staff has turned in their resignation. One position is for the Homework Club budgeted for 27.5 hours a week at \$15/hr. and the other position is Secondary budgeted for 18 hours a week at \$15/hr. Both of these positions are temporary part time for the 2020-2021 school year.
- b. Marketing & Communications Report
  - i. TEA Website Redesign Weekly working meetings are being held to build up the content. The ultimate goal is to have it look and function like the other BLR pages.  
*(Demo of new site completed pages with Mission and Vision statements)*

**III. PUBLIC COMMUNICATIONS**

- a. **No public comments made tonight**

**IV. CONSENT AGENDA**

- a. Body and Brain STEM Workout
  - i. Contact(s): Alison Robbins
  - ii. Purpose: Approval of Kinesiology Program – Nutritional, physiological, biomechanical, and psychologically dynamic principles and mechanisms of movement through the use of resistance bands, stability balls, foam rollers, and

the students own body weight in strength and balance building exercises that incorporate science. Program proposed to begin in January 2021 and run through March 2021 meeting twice a week for 45-55 sessions using a circuit style program implementation (Approximately 12 weeks). This will contribute to the creation of four modules under the sciences of Kinesiology, Biology and Anatomy which can be used physical education teachers as well as classroom teachers grades 3-5; curriculum will be scalable for grades 6-8. Students will learn about stretching, monitoring their heart rate, and other ways to chart health matrixes.

- iii. Recommendation: It is the recommendation of staff that Body and Brain STEM Workout program be approved. Independent Contract not to exceed \$2,400, program supply costs not to exceed \$600. Pathmakers NYCP Funding 03/280
  - 1. **DISCUSSION**: The program will include the various circuit style exercises, and incorporate STEM concepts focusing nutrition and the benefits of physical activity. The person the TEA is hoping to contract for curriculum development is Amada Lang, a Masters student at HSU with a BA in Recreational Administration. Xia Quiros, a certified personal trainer, would be the person providing the activities with the students. Jason mentioned hearing about a better bodies program that we could look into for ideas as well.
  - 2. **NOMINATIONS**: Michele Kindred makes the motion to approve, Michael Shackelford 2nd
  - 3. **DECISION**: 4-0 approved
  - 4. **ACTION**:

**V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

- a. Regular Monthly BOE meetings for 2021
  - i. Full consensus dates

Jan. 12th	Feb. 9th	May 4th	June 15th	Oct. 19th
5	5	5	5	5

- ii. Dates still requiring a decision

	Mar. 2nd	Mar. 9th	Mar. 23rd	Apr. 6th	Apr. 13th	July 6th	July 13th	July 27th
Votes	4	4	4	4	4	3	3	3
Names of unselected	Alison	Jace	Kelsay	Jace	Alison	Kelsay	Jason	Jason
						Alison	Jace	Kelsay
	Aug. 3rd	Aug. 10th	Aug. 24th	Sept. 7th	Sept. 21st	Nov. 9th	Dec. 14th	Dec. 21st
Votes	3	3	3	4	4	4	4	4
Names of unselected	Jace	Jason	Jason	Kelsay	Jace	Alison	Jace	Alison
	Alison	Jace	Jace					

1. **DISCUSSION:** Alison and Kelsay said they would be willing to meet even on those dates they did not list as available. Discussion ensued, calendars were references, and the dates agreed upon were: **March 23<sup>rd</sup>, April 13<sup>th</sup>, July - No Meeting, August 3<sup>rd</sup>, September 7<sup>th</sup>, November 9<sup>th</sup>, and December 21<sup>st</sup>.**
  2. **NOMINATIONS:**
  3. **DECISION:**
  4. **ACTION:** Frederique to email Jace Baldosser with the dates, and if he has no issues, these will be presented to the BOE for final approval at the December meeting.
- b. Training for the BOE from HCOE
- i. Contact(s): Alison Robbins
  - ii. Purpose: Discuss the trainings BOE members are interested in taking from HCOE
  - iii. Recommendations: Staff select the applicable trainings and schedule them to be completed by March 31<sup>st</sup> 2021.

<https://www.csba.org/TrainingAndEvents/MastersInGovernance>

1. BOE Member Suggested Topics thus far:
  - a. Foundation of effective governance
  - b. Community relations and Advocacy
1. **DISCUSSION:** The BOE agreed to schedule time for these trainings. January works for most people. Michele is off Fridays, so she is available. Everyone will be unavailable on January 20<sup>th</sup>. Michael is available Saturdays or weekdays after work.
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:** Alison to arrange meetings to be completed by March 31.

## VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 10/27/2020
  1. **DISCUSSION:** no corrections provided
  2. **NOMINATIONS:** Kelsay Shackelford motioned to approve the minutes as submitted, Michael Shackelford 2<sup>nd</sup>
  3. **DECISION:** 4-0 approved
  4. **ACTION:** Frederique will remove DRAFT and provide the Approved minutes to Toni for addition to the website.

**VII. UNFINISHED BUSINESS**

- a. Jason's conversations with David Rapport about the JPA Since David suggested we have separate counsel Jason will follow that advice. Jason asked since it's the JPA maybe the county has counsel but he will also ask David Rapport for recommendations on good counsel. Alison noted that there is a budget of \$15,000 for legal fees for the JPA. Jason will contact David Rapport tomorrow.
- b. Native American Entrepreneurship Program:
  - i. Business Plan Meetings with Chag Lowry. Books are on order with NDIDC and will go to Jason at the Rancheria for distribution to various individuals across the state who can help with the efforts to bring Native focused curriculum into California school districts. Alison and Frederique have had meetings with Chag on building his business plan and goals including expanding his products & services to include book signings, Comic-Cons, etc. Focused on setting SMART goals and how to plan things for long term business structure. He has provided us with a list of his work and Toni will create a page for people to purchase his books and curriculum.

**VIII. NEW BUSINESS**

- a. **No new business**

**IX. AJOURNMENT**

- a. Michele Kindred made the motion to adjourn the meeting and Michael Shackelford seconded the motion.
- b. Jason Ramos adjourned the meeting at 7:37PM